

**City of Crescent Springs**  
**COUNCIL MEETING MINUTES**  
**April 26, 2021 - 7:00 pm**

**This meeting was held in council chambers of the city building  
739 Buttermilk Pike, Crescent Springs, KY**

Vice-Mayor Christie Arlinghaus called the meeting to order at 7:04pm.

Roll call showed the following council members present – Chad Longbons, Mike Daugherty, Justin Hartfiel, Christie Arlinghaus, Deborah Noe and Patrick Hackett. Also present were City Clerk April Robinson, City Administrator Mike Daly and City Attorney Mike Baker.

The following people were also in attendance:

Police Chief Bryan Allen  
Fire Chief Jeff Wendt  
Shirley Hartfiel  
Jeff Hartfiel  
Carol McGowan  
Vince Albanese  
Joel McMonigle  
Tony Hester  
Rose Wilson

**APPROVAL OF MINUTES**

Patrick Hackett made a motion to approve the minutes of the **March 22, 2021 Council Meeting**. Justin Hartfiel seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

**CITIZENS & GUESTS**

None

**MAYORAL VACANCY**

- Interested parties to address council  
No one addressed council with interest

- Council vote to fill vacancy left by Mayor Lou Hartfiel

Patrick Hackett made a motion to **appoint Justin Hartfiel to fill the unexpired term of Mayor Lou Hartfiel**. Chad Longbons seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	No
Mike Daugherty	No	Patrick Hackett	Yes
Justin Hartfiel	Present, not voting	Deborah Noe	Yes

### **Motion passed 3-2**

- Oath of Office of Appointed Mayor  
City Clerk April Robinson administered the oath of office to Mayor Justin Hartfiel.

### **MAYOR'S REPORT**

No Report

### **FIRE AUTHORITY REPORT**

The March Fire Authority report was distributed to council prior to the meeting.

Chief Wendt reported the following:

- 55 fire calls, 153 YTD
- 79 squad calls, 241 YTD
- There were two cases of COVID last month
- The fire department building design plans should be ready by Monday, May10th. The property slopes 22 feet in the back which has resulted in the sleeping quarters and offices being moved to the Crescent Springs Public Works side of the lot. There would have been a large expense for a retaining wall to keep the building set up as planned.
- Regarding the purchase of the new ambulance. One of the ambulances is eight years old. A couple weeks ago both ambulances broke down at the same time and the department had to get a rush on getting one fixed. The department likes to keep an ambulance for 5 to 7 years and alternate purchasing them. We hope to get \$24,000 for the ambulance being sold as well as \$10,000 for the hydraulic cot.
- Mike Daugherty said that there was discussion during the Fire Authority meeting regarding the Fire Budget. He said that the department did not anticipate coming back to the cities with an additional request for funds.
- Mike Daugherty also said that in order for the department to make the bond payments on time the cities will need to have the payments to the department before the bill is due. The first payment is due July 1<sup>st</sup> so the money will need to be in the account before that date due to the account being swept for payment on July 1<sup>st</sup>.
- Chief Wendt stated that the bond rate will be 2.75% for 25 years

### **POLICE REPORT**

The March report was distributed to council prior to the meeting.

Chief Bryan Allen reported the following:

- There were 1309 calls for service
- 22 crimes
- 22 accidents

- 136 citations
- 65 courtesy notices
- 19 call responses
- 8 JC-3's
- Of the total crimes 3 were larcenies and the rest were misdemeanors
- 94% closure rate for the first three months of the year
- The top accident areas are between Anderson Road and I-75
- The courts are opening back up but they are a year behind

## **CITY ADMINISTRATOR**

City Administrator, Mike Daly, reported the following:

### Council Chambers Update:

Rug Status: The order should be in this week / installed next week.

Monitors & Mic's: A lot has changed in the room since last year. We have extended the council chambers in relation to COVID-19 & Social Distancing. Because of the changes, the monitors and mics are now out of place.

I have contacted Jacob Nichols / Field Operations Manager with SimpTech Solutions. He will be sending a field group to make the needed adjustments to your monitors and mics.

Scheduled for Wednesday May 5th between 9:00 am-11:00 am.

### Charters of Freedom:

I met with Officials from the Charters of Freedom last week here at the city building.

The Dedication has been rescheduled for Saturday, September 11<sup>th</sup> (Patriot Day).

I would recommend that we form a sub-committee under the Events Committee to plan for this dedication event.

Story to share about Mayor Hartfiel.

### Speedway Development Update:

The site plan has been approved.

The Traffic Engineer has approved the access point off Grandview from Buttermilk Pike. It follows PDS & Crescent Springs BOA recommendation to be 100 ft. off Buttermilk Pike.

It appears that Speedway will be moving forward to close on the Crisler site. This is not a guarantee however.

Once the Speedway group has possession of the Crisler building, they will make application for a demolition permit.

### Reserve at Meadow Wood Development Update:

The developer will be working initially on a small portion of the first phase that wasn't completed. The first phase shows an extension of Carrie View Drive and a short cul-de-sac off to the left that runs behind 866-896 Crossings Drive.

PDS has had a Preliminary Plan submittal for Phase 2, but they have yet to submit the Improvement Drawing.

The developer will also need to comply with NKY Water District rules at that time. There is an approved route from the NKY Water District. It's coming off of Crossing Drive.

I am assuming it is the Wessels Construction & Development Company / Fischer Homes group.

**Update on Bid Landscape/Lawn Service RFP Process:**

Submission of Proposal: Sealed Proposals are due in the office tomorrow, April 27, 2021 at 3:00PM.

Opening of the proposals will be at 3:00 P.M., tomorrow April 27, 2021 at 3:00 PM.

**Update on KLC Bond Process:**

Jim Cahill has received the final, actual payment schedule for the KLC firehouse bond. Jim said, the all-in rate is lower than anticipated (2.752%) but, unfortunately, the bond costs are not recovered ratably over the bond life but are front-end loaded.

Jim's proposed solution to this is to use what remains of the \$50,000 previously committed by the cities to cover the June 1<sup>st</sup> payment and part of the July Payment. This should make the payments currently included in the CVFA budget already submitted to VH / CS sufficient to cover the debt service for 2021-2022. Future budgets can be reduced due to the front-end loading factor.

The bond payment amount will be automatically deducted from the CVFA bank account on the 1<sup>st</sup> of every month.

Jim, Craig Bowman, Jennifer Lipson, April, and me, are meeting on Wednesday, April 28<sup>th</sup> at 10:00 AM to have a short discussion to make sure that both cities are on the same page when it comes to the procedures with the bond such as the deduction on the 1<sup>st</sup> of every month.

**Recognize the Following (Thank You):**

Villa Hills Police Department

Crescent / Villa Fire Authority

CS Public Works Department

April & Lori

**OLD BUSINESS**

Christie Arlinghaus asked Chief Wendt about houses which are being built very close to each other in the Sanctuary (Villa Hills) and the Reserves. Chief Wendt said that the houses are close but they are being built within the subdivision regulations.

**NEW BUSINESS**

Attorney Mike Baker conducted the reading of Resolution **2021-5** Acknowledging the receipt of the 2021-2022 Fire Authority Budget which includes the ordering of a new ambulance

Mike Daugherty made a motion to approve **Resolution 2021-5**. Christie Arlinghaus seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Deborah Noe	Yes		

**Motion passed 5-0.**

Attorney Mike Baker conducted the reading of **Resolution 2021-6** Adopting and approving the execution of a Municipal Aid Co-op Program Contract

Patrick Hackett made a motion to approve **Resolution 2021-6**. Chad Longbons seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Present, not voting	Patrick Hackett	Yes
Deborah Noe	Yes		

**Motion passed 4-0.**

Attorney Mike Baker conducted the reading of **Resolution 2021-7** to make application for the purpose of obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 288, 93rd Congress) or otherwise available from the President’s Disaster Relief Fund.

Christie Arlinghaus made a motion to approve **Resolution 2021-7**. Chad Longbons seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Deborah Noe	Yes		

**Motion passed 5-0.**

**DISCUSSION TO NAME THE CITY PARK “Lou Hartfiel Memorial Park”**

Patrick Hackett made a motion to rename the city park “Lou Hartfiel Memorial Park”. Deborah Noe seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Deborah Noe	Yes		

**Motion passed 5-0.**

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

Patrick Hackett reported that he has sent the finance reports to council and they will be reviewed at the caucus meeting.

### **PUBLIC WORKS COMMITTEE**

Patrick Hackett reported that bidding the lawncare out will definitely save the city money and there will be no layoffs of full time employees. This outsourcing will allow the public works employees to concentrate on the park, the streets and other things that are true public works duties. He also said that it is tuff to get part time people, especially this year during COVID, and because of this we would have had to hire full time people.

Christie Arlinghaus said that the park has been open for a couple weeks now and we are going to need someone to come in and clean after shelter rentals. The restrooms also need to be cleaned and sanitized as well as the playground equipment. Are we going to hire someone part time to do this?

Patrick Hackett said we were going to work it out with the current people because the part time people that did it are not available anymore. The plan is to adjust the full time workers schedules to take care of cleaning the park on the weekends.

Christie Arlinghaus said that the current employees may not be receptive to a change in schedule or being burnt out if asked to work overtime. She said they may need to look into hiring a seasonal person to take care of cleaning the parks on the weekend.

Patrick Hackett said that he and Mike are meeting with Dewey every other week because there is a lot going on. As far as the employees go they will try this first and if it does not work out they will be open to other things.

### **ECONOMIC DEVELOPMENT COMMITTEE**

Justin Hartfiel stated that the April meeting was cancelled. No report.

### **EVENTS & RECREATION COMMITTEE**

Deborah Noe reported the drive through Easter event went well. Arbor Day saplings will be given away May 1<sup>st</sup>. We will have blue spruce and white dogwood saplings. Jamming in the Neighborhood will be May 22<sup>nd</sup>. The band will play in the areas of Flourney Court, Triplelake and Meadow Wood.

### **COMMUNICATIONS & TRANSPARENCY COMMITTEE**

Mike Daly reported the new city website has been delayed. A presentation will be scheduled for the next caucus meeting. The city is looking into a camera system for council chambers. There is a possibility of continuing the use of Facebook Live for Council meetings. Mayor Lou Hartfiel was looking into UniCity for wireless internet in the city park. We will continue to research this idea. A new public Works ticket system is in the works.

### **VILLA HILLS SAFETY COMMITTEE**

No report.

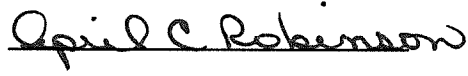
### **CRESCENT-VILLA FIRE AUTHORITY**

Mike Daugherty said that Chief Wendt had covered everything. The Fire Authority Minutes were sent to council and there was nothing to add.

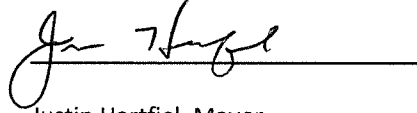
**ADJOURNMENT**

Patrick Hackett made a motion to adjourn. Chad Longbons seconded the motion. All were in favor.  
**Motion passed.** The meeting was adjourned at 8:05pm.

ATTESTED BY:



April C. Robinson, Clerk/Treasurer



Justin Hartfiel, Mayor

Approved: May 10, 2021