

**City of Crescent Springs**  
**COUNCIL MEETING MINUTES**  
**March 22, 2021 - 7:00 pm**

**This meeting was held in council chambers of the city building  
739 Buttermilk Pike, Crescent Springs, KY**

Mayor Lou Hartfiel called the meeting to order at 7:00pm.

Roll call showed the following council members present – Chad Longbons, Mike Daugherty, Justin Hartfiel, Christie Arlinghaus, Deborah Noe and Patrick Hackett. Also present were City Clerk April Robinson, Mayor Lou Hartfiel, City Administrator Mike Daly and City Attorney Mike Baker.

The following people were also in attendance of the virtual meeting:

Police Chief Bryan Allen

Fire Chief Jeff Wendt

**APPROVAL OF MINUTES**

Patrick Hackett made a motion to approve the minutes of the **February 22, 2021 CDBG Utility Grant Public Hearing**. Christie Arlinghaus seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

Patrick Hackett made a motion to approve the minutes of the **February 22, 2021 Council Meeting**. Christie Arlinghaus seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

**CITIZENS & GUESTS**

None

**MAYOR'S REPORT**

No Report

**FIRE AUTHORITY REPORT**

Jim Cahill addressed council regarding the Fire Authority bonds. He stated the bond sale will occur on March 31<sup>st</sup> at 11:30am. KLC has provided that the rate will be 2.95% or lower at the time of sale. It is also believed that they will hold to the 25 year limit on the bond. Mr. Cahill requested Council approve the fire authority's participation in the bond sale if the rate is 2.95% or lower and the term is no more than 25 years. Mr. Cahill stated that the authority would like to move forward due to rates rising.

Mike Daugherty made a motion to authorize the Crescent-Villa Fire Authority to participate in the April bond sale through KLC Bond Corporation for the design, construction and furnishing of a replacement firehouse. This authorization is for a bond not to exceed twenty-five (25) years in length with a rate including interest and bond expenses not to exceed 2.95% with principal annual of six (6) million dollars. Patrick Hackett seconded the motion.

Mike Baker asked for clarification of the motion and the stated "April bond sale". Jim Cahill replied that the sale was March 31<sup>st</sup> but the funds would not be available until April. Mike Baker asked that Mike Daugherty amend his motion to state "March 31<sup>st</sup> bond sale". Mike Daugherty agreed and amended the motion and Patrick Hackett agreed in seconding the motion.

Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

The February Fire Authority report was distributed to council prior to the meeting. Chief Wendt reported that the fire authority has received three grants. A \$15,000 grant was received for a Lucas device. Two devices are needed and the grant will cover the purchase of one of the devices. A Lucas device is an automatic CPR machine. This device provides 100% flawless CPR. A second grant was received for the purchase of a thermal imaging camera. This camera allows the department to see through smoke and fire in order to locate individuals. The third grant received was a FEMA grant which reimbursed the fire authority for purchases of personal protective equipment.

Chief Wendt reported that ambulance bid came in under what was originally planned by \$30,000. This does not include selling the old ambulance.

Chad Longbons asked what money is usually recouped from selling an ambulance. Chief Wendt said that the last ambulance was sold to a southern Kentucky ambulance service for \$24,000. He also stated that the new ambulances are required to have power cots which cost \$10,000. Since the cots are required he anticipates receiving around \$30,000 for the old ambulance.

Mayor Hartfiel asked if the cot for the new ambulance would be \$10,000 and Chief Wendt responded that the cost of the new cot was built into the cost of the new ambulance.

Chad Longbons asked if runs were going back up and Chief Wendt responded that they were but the billing was going up as well.

Mike Daugherty mentioned that the budget deficit was not fixed but it was going in the right direction. He said that we should know the request for extra funding after the April meeting. There is a positive trend in the income. Chief Wendt said that there was an \$80,000 deficit which has been cut down to \$30,000. He also stated that with the existing firehouse they are only replacing essentials.

Patrick Hackett asked what the target date for the new ambulance was. Chief Wendt responded with a date of next November. Chad Longbons asked for the manufacturer name and Chief Wendt said they have not awarded a contract yet.

### **POLICE REPORT**

The February report was distributed to council prior to the meeting.

Chief Bryan Allen reported the following:

- There were 1037 calls for service
- 11 crimes
- 15 accidents
- 20 citations
- 22 courtesy notices
- Of the total crimes 4 were larcenies and the rest were misdemeanors
- 95% closure rate for the first two months of the year
- The top accident areas are between Anderson Road and I-75

Patrick Hackett asked where the majority of the drug issues were. Chief Allen responded that the issues are mostly in the apartment complexes. Patrick Hackett asked if the landlord ordinance would be of benefit and Chief Allen responded that it would. Chad Longbons asked if cameras would be of help with the drug issues and Chief Allen responded that the K-9 is working and he did not see a need for cameras.

One cruiser was hit on I-75 while the officer was out of the vehicle assisting other drivers. This vehicle was a 2018 Ford Explorer which has been totaled by the insurance company. The value received from the insurance company was \$24,000. The cost for a replacement vehicle is \$35,000 and the department was able to keep most of the equipment from the totaled cruiser. It will be approximately \$18,000 for the replacement vehicle which will be ready in June.

There was an officer involved shooting that took place on I-75 during a traffic stop. This is an ongoing investigation by the Kentucky State Police. Chief Allen stated the case was still considered to be open because ballistic testing and the autopsy results are still pending.

Chief Allen thanked the Mayor, Council and staff for their support of his family when his wife passed away.

### **CITY ADMINISTRATOR**

City Administrator, Mike Daly, reported

### **OLD BUSINESS**

A motion was made at the 2/22/2021 council meeting to lay Municipal Order 2021-7 on the table.

A motion to take Municipal Order 2021-7 from the table is needed to proceed with its reading.

Patrick Hackett made a motion to take **Municipal Order 2021-7 from the table**. Christie Arlinghaus seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

Attorney Mike Baker conducted the reading of **Municipal Order 2021-7** ADOPTING POLICY RECOMMENDATIONS OF THE AUDITOR BY WHICH THE AUTHORITY TO SIGN CHECKS ON BEHALF OF THE CITY OF CRESCENT SPRINGS SHALL BE THE MAYOR AND THE CITY ADMINISTRATOR, AND/OR THEIR DESIGNEE

Christie Arlinghaus made a motion to approve **Municipal Order 2021-7**. Deborah Noe seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

#### **Chris Hartman, Executive Director – Fairness Campaign**

Mr. Hartman thanked Councilman Justin Hartfiel for reaching out to him. He then addressed council giving a brief history of the Fairness Campaign. He explained that if the ordinance passed tonight Crescent Springs would be the 21<sup>st</sup> municipality in Kentucky to prohibit discrimination. Crescent Springs would also become the 7<sup>th</sup> Northern Kentucky city in the past two years, to prohibit this type of discrimination, and the first Kenton County city to pass it in nearly two decades.

Attorney Mike Baker conducted the second reading of **Ordinance 2021-2** CREATING A NEW CHAPTER OF THE CITY OF CRESCENT SPRINGS CODE OF ORDINANCES TO PROHIBIT CERTAIN DISCRIMINATORY PRACTICES WITHIN THE CITY

Justin Hartfiel made a motion to approve **Ordinance 2021-2**. Mike Daugherty seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

Patrick Hackett asked to discuss the bee situation on Lakelyn Court. He stated that there has been a lot of discussion and said that everything was in place with PDS. He said, "PDS has the size of the lot, what can be there, what cannot be there, and it is just not bees; it is every animal." Mr. Hackett stated that this is a residential area and asked why the city could not go back to that (PDS) and make this simple in using their

(PDS) code enforcement and their policies on this particular area instead of enacting an ordinance. He said there was an arbitrary decision from one location, this gets mediated out, an agreement gets signed and if they violate the agreement, they are gone. Mr. Hackett asked for comments from the other council members. Ms. Arlinghaus agreed that this was an arbitrary decision that was contrary to PDS's guidelines. She stated that there are residents that cannot enjoy their yard due to the bees. Ms. Arlinghaus suggested that the person that made the arbitrary decision not to follow PDS guidelines was wrong. She said the city should admit that and tell the beekeeper that he needs to do away with the hives. Mr. Baker said he did not believe that was in the power of the city to do. It was in the discretion to make the decision which was made. No action was taken when that decision was made and there was no objection. It cannot be undone just like that. Mayor Hartfiel stated that the zoning administrator has the authority to override PDS on any issue without bringing it to city council. Mr. Hackett asked if there was really a need for an ordinance when the city could just go back to PDS. Mr. Baker stated the preferred resolution would be for everyone to sit down and agree on something.

**NEW BUSINESS**

Attorney Mike Baker conducted the reading of **Municipal Order 2021-8** AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR ACCESS AND MAINTENANCE OF RIGHT-OF-WAY WITH FISCHER ATTACHED HOMES

Mike Daugherty asked that the island near Crossings be incorporated into the order due to the fact that it has not been maintained. It was determined that the island could possibly belong to the city in which the Mayor's beautification program will take care of the issue.

Chad Longbons made a motion to approve **Municipal Order 2021-8**. Christie Arlinghaus seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	No
Mike Daugherty	No	Patrick Hackett	Yes
Justin Hartfiel	No	Deborah Noe	Yes

**Motion passed 3-3 with Mayor Hartfiel breaking the tie and voting yes.**

Attorney Mike Baker conducted the reading of **Municipal Order 2021-9** AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF AGREEMENT AMONG PARTICIPATING JURISDICTIONS REGARDING THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT REGIONAL HAZARD MITIGATION PLAN

Mike Daugherty made a motion to approve **Municipal Order 2021-9**. Deborah Noe seconded the motion. Roll call vote was taken.

Chad Longbons	Yes	Christie Arlinghaus	Yes
Mike Daugherty	Yes	Patrick Hackett	Yes
Justin Hartfiel	Yes	Deborah Noe	Yes

**Motion passed 6-0.**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

Patrick Hackett reported the committee is working on the budget. He stated there was some confusion and wanted to reassure everyone that the city did have money in the bank. Every year we carry over accounts receivable and the new auditor said to do reverse journals. When the reversals were made we came up short \$239,000 on gross receipts and \$110,000 on insurance premium taxes. This actually put revenues where they needed to be. The money is there and overall the city is doing very well this year. Expenses are also in good shape.

#### **PUBLIC WORKS COMMITTEE**

Patrick Hackett reported they will not have a meeting in April. They have hired an engineer to go over the old Crescent Springs area. He said they need to get all the information in for this area.

The greenspace cost is down and it is less than using our employees. We were not able to tag onto the county contract so we are trying to get an RPF out by Monday next week. Hopefully by May 1<sup>st</sup> or May 15<sup>th</sup> we will award the contract.

Mr. Hackett asked for a straw vote on the new street signs. He asked if it was ok to go ahead and order the first group. Consensus was 5 to 1. He said that the money was in the budget for this year and next year.

Mr. Hackett also mentioned that we have hired a landscape engineer. He said they are trying to bring the city up to 2021. Mr. Hackett said the landscape architect is looking at different areas of the city and once there were designs he would send them out. The locations include the five entrances to the city, the park and the city building. Mr. Hackett stated there was \$30,000 to \$40,000 in the budget addendum to work with now and \$75,000 for next year. He stated we had COVID money come in and have unencumbered money the city did not use.

#### **ECONOMIC DEVELOPMENT COMMITTEE**

Justin Hartfiel stated he had no report.

Christie Arlinghaus shared that Zalla is planning on building two sixteen unit buildings next to Hidden Pine Valley (on Ireland). There is concern that Zalla will use the street Pine Valley uses to enter in which case the road would need to be widened.

There was discussion on the city not being notified of new businesses coming into the city. Mr. Daly stated that the city used to receive a permit report from PDS and something had happened to the distribution list. This list has been updated and a new person is in charge of sending it out.

#### **EVENTS & RECREATION COMMITTEE**

Deborah Noe reported the drive through Easter event is Saturday from 1-2pm, Arbor Day will be May 1<sup>st</sup> and Jamming in the Neighborhood will be May 27<sup>th</sup>. Music Fest will be held in September.

#### **COMMUNICATIONS & TRANSPARENCY COMMITTEE**

No report

#### **VILLA HILLS SAFETY COMMITTEE**

Justin Hartfiel stated there was nothing except for what Chief Allen had already presented.

#### **CRESCENT-VILLA FIRE AUTHORITY**

Mike Daugherty said the Authority had received three (new firehouse) designs for review and the process is moving.

**EXECUTIVE SESSION**

9:01pm - Mayor Hartfiel announced council will be going into executive session under the following KRS:  
Executive Session KRS 61.810(1)(f)

"Discussions or hearings which might lead to the appointment, discipline or dismissal of an individual employee or member of a public agency without restricting that employee's or agency member's right to a public hearing, if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret."

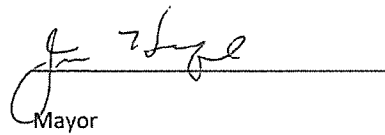
**ADJOURNMENT**

Mike Daugherty made a motion to adjourn. Christie Arlinghaus seconded the motion. All were in favor.  
**Motion passed.** The meeting was adjourned at 9:30pm.

ATTESTED BY:



April C. Robinson, Clerk/Treasurer

  
Mayor

Approved: April 26, 2021