

City of Crescent Springs
Regular Council Meeting Minutes
June 10, 2019 - 7:00 pm

The regular meeting of the Crescent Springs City Council was called to order by Mayor Lou Hartfiel at 7:00pm. The meeting began with a prayer led by Mayor Hartfiel followed by the pledge of allegiance.

Roll call showed the following council members present – Chad Longbons, Christie Arlinghaus, Patrick Hackett and Bob Mueller and Carter Dickerson. Vince Albanese arrived at 7:09pm. Also present were City Clerk April Robinson, City Administrator Mike Daly, City Attorney Mike Baker, and Dewey Krohman of Public Works.

APPROVAL OF MINUTES

Patrick Hackett made a motion to approve the minutes of the **May 13, 2019 Regular Council Meeting**. Chad Longbons seconded the motion. **Motion passed unanimously.**

Christie Arlinghaus made a motion to approve the minutes of the **June 5, 2019 Special Council Meeting**. Patrick Hackett seconded the motion. **Motion passed unanimously.**

Councilman Vince Albanese arrived at 7:09pm.

FIRE AUTHORITY REPORT

The report was distributed to council. Fire Chief Jeff Wendt reported the following:

- 81 squad calls for May, 416 year to date
- 46 fire calls, 251 year to date. This is up 17 from last year
- Chief Foltz and Chief Wendt attended a firehouse design conference in Chicago. Chief Wendt said it was an excellent conference and they came back with a lot of ideas. He also said that a request for qualifications was sent to various architects. When responses are received back five or six shall be chosen and an RFP (Request for Proposals) process will begin.
- The City of Bromley will end their ALS contract with the Crescent-Villa Fire authority effective 1/1/2020. This will affect the fire budget by \$32,000. The Fire Authority explained to the City of Bromley that fire services will not be provided free of cost. The City of Bromley believed mutual aid was available to them. Since they have no fire department and no ambulance services there can be no mutual aid. Bromley will be charged \$450 plus \$2.64 per mile every time Crescent-Villa needs to respond to a call in that city. The total for each call comes out to about \$500. The Crescent –Villa Fire Authority has not received written notice in regards to the termination of the Bromley contract. They do know, however, that the council voted 3 to 2 to terminate it. Christie Arlinghaus questioned why Bromley was terminating the contract. Jeff Wendt responded he believed that Bromley is trying to sign a contract with Ludlow in order to build a relationship with them.

Christie Arlinghaus thanked the fire department for their assistance with a neighbor who had a medical issue. She said the paramedics were wonderful.

FINANCE REPORT

Matt Zeck discussed changes for the 2018-2019 revised and 2019-2020 new budgets since the first Ordinance reading.

Council members were emailed the budgets prior to the meeting.

Both budgets show line by line expenses.

General Fund

2018-2019 Budget

Revenues

4696 Reimbursement of Expenses - \$57,242 added in for CERS reimbursement from Villa Hills for Police contract

Expenses

5450 Police Services – added \$29,000 for radios not included in original budget

5452 Fire Authority – \$55,000 removed / bill not received in 2018/19 ---- moved to 2019/20

2019-2020 Budget

Revenues

4732 County Snow Removal - \$6240 + 4% = \$6490 added

Expenses

5101 Admin Office Payroll – added \$15,000 for zoning admin position *contingent on approval of Ordinance 2019-7*

5105 Legal fees – added \$10,000 of additional expense per Mayor

5176 Workers Compensation – received 2019-2020 amounts due

5180 General/Property Ins – received 2019-2020 amounts due

5183 Business Auto Ins – received 2019-2020 amounts due

5302 PW part time payroll – added \$10,000 for an additional seasonal employee

5307 City Engineer – added \$5,000 per Mayor

5308 Economic Development – added \$15,000 per Mayor

5452 Fire Authority – added \$64,400 for new radios which were not purchased in 2018-2019 (cost is higher than expected)

Christie Arlinghaus questioned the \$15,000 to be added to the 2019-2020 budget for 5308 Economic Development. Bob Mueller responded that the Economic Development Committee would like to contract legal services such as Jim Parsons in order to draft ordinances and economic incentives for the City.

Carter Dickerson asked why the city needed two additional seasonal public works employees. Mayor Hartfiel responded that a seasonal employee resigned and two were being hired.

Bob Mueller inquired about line 5101 Admin Office Payroll. He said he believed the city was saving money after hiring a part time administrator and asked how the \$15,000 “squared” with the \$40,000 savings. Mayor Hartfiel explained that after appointing a Zoning

Administrator the savings would be around \$18,000. He also stated that the city's code enforcement officer's salary was not included in the original 2018-2019 budget.

The second reading of the budget ordinances will take place later in the meeting.

POLICE REPORT

The police report was distributed to council.

- 772 runs to Crescent Springs
 - 26 collisions – Buttermilk Pike, Anderson Road and the expressway ramp make up 50% of the accidents in Crescent Springs
 - 2 auto thefts in Woodhill – one of these was actually a repossession
- The new barrier on Buttermilk near Anderson has resulted in a high number of U-turns. This cannot be enforced unless a “No U-Turn” sign were to be installed by the state
- The K-9 “Oynx” and his handler Officer Dooley are now fully certified for police work and narcotics.
- There was a rape investigation in which a suspect has been arrested. This was not a random act. The suspect and victim did know each other.
- There was a robbery at K&R Photographics. This is an ongoing investigation but Sgt. Hall could say that there are similar cases in Ohio with a potential suspect.

Ms. Arlinghaus asked how many tickets have been written to people making U-turns in the area of Ameristop on Buttermilk. Sgt. Hall responded that no tickets have been written due to the absence of needed U-turn signage.

PUBLIC WORKS REPORT

Dewey Krohman reported the following:

- New LED lights have been installed on the city building
- Grass is being cut
- Catch basins are being cleared
- Four new flower pots have been purchased and placed in areas around the city
- A hose broke on the boom truck and will need to be repaired
- Two seasonal and one full-time employee are being hired for public works

Carter Dickerson inquired about the completion date for the new restroom. Mr. Krohman responded that the rain has put work behind. There is also an issue getting the plumber to the site. The restroom must be finished by this fall due to the grant guidelines.

CITY ADMINISTRATOR

Mike Daly updated council on Villa Hills Buttermilk/Collins intersection traffic light project. Bluegrass Electrical Consultants recently ran into an issue on the placement of a pole near the Crescent Springs sign. The pole will be slightly moved to a better location that's more stable.

Mr. Daly and Mayor Hartfiel had a meeting with Judge Knochelmann and Joe Schriver, County Administrator, on Wednesday, May 15th at 9:15. The purpose of the meeting was to discuss the Bromley Crescent Springs Road Project and the necessity of Crescent Springs Municipal Order

2016-18 which agrees to pay an additional \$125,000 for phase II. Section II (or Phase II) is still included in the plans and the city will need to draft an updated Municipal Order to be current since time has gone by with the Municipal Order's 2013 & 2016.

The Beechwood Road Sidewalk Project grant application made by Fort Mitchell was not awarded. Fort Mitchell will apply for the TRANSPORTATION ALTERNATIVES PROGRAM (TAP) grant again in the fall.

The Amsterdam Road Sidewalk Project budget projection has changed. The original costs for the project split between Kenton County, Villa Hills, and Crescent Springs was \$58,000 each. \$880,000 for the entire project. Kenton County shows the current estimated cost in the amount of \$2.4 Million with a contribution of \$200,000 each.

Mr. Daly will be sending out a PowerPoint presentation regarding Joint Code Enforcement Board liens. PDS Staff will pursue discussions with Kenton County Attorney Stacy Tapke regarding the handling of lien foreclosures on behalf of Kenton County Joint Code Enforcement Board jurisdictions (as an optional service). Mr. Daly would like to discuss this topic at the next Caucus meeting in order to raise awareness on this topic and to determine if utilization of a third-party to pursue foreclosure of liens is an option in our city.

MAYOR'S REPORT

Mayor Lou Hartfiel attended the Kenton County Mayors Group meeting. He reported that Boone, Kenton and Campbell County mayors were going to have a combined meeting to discuss the CERS pension issues at 9am this Saturday at the Gardens in Park Hills.

Carter Dickerson inquired about the completion date of the Charters of Freedom monument. Mayor Hartfiel replied that Mike Schill (former public works employee who started the concrete work) will return to volunteer his time to complete the project. The Mayor anticipates the monument being completed around August 2019.

OLD BUSINESS

Attorney Mike Baker conducted the **second reading of ORDINANCE 2019-7** ESTABLISHING THE POSITION OF ZONING ADMINISTRATOR/ PROJECT COORDINATOR AND THE SALARY RANGE FOR ZONING ADMINISTRATOR/ PROJECT COORDINATOR

Christie Arlinghaus made a motion to approve **Ordinance 2019-7**. Vince Albanese seconded the motion. All were in favor. **Motion passed.**

Attorney Mike Baker conducted the **second reading of ORDINANCE 2019-5** AMENDING ORDINANCE NO. 2018-5 APPROVING THE ANNUAL BUDGET OF JULY 1, 2018 THROUGH JUNE 30, 2019

Carter Dickerson made a motion to approve **Ordinance 2019-5**. Patrick Hackett seconded the motion. All were in favor. **Motion passed.**

Attorney Mike Baker conducted the **second reading of ORDINANCE 2019-6** ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2019 THROUGH JUNE 30, 2020, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

Vince Albanese made a motion to approve **Ordinance 2019-6**. Chad Longbons seconded the motion. All were in favor. **Motion passed.**

NEW BUSINESS

Attorney Mike Baker conducted the **first reading of ORDINANCE 2019-8** AUTHORIZING THE MAYOR TO ENTER INTO THE RENEWAL OF A FRANCHISE AGREEMENT BETWEEN THE CITY AND SPECTRUM MID-AMERICA, LLC, LOCALLY KNOWN AS CHARTER COMMUNICATIONS, SUCCESSOR IN INTEREST TO TCI TKR OF NORTHERN KENTUCKY, AND SUCCESSOR IN INTEREST TO INSIGHT COMMUNICATIONS

Attorney Mike Baker read **MUNICIPAL ORDER 2019-5** AUTHORIZING THE MAYOR TO ENTER INTO THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY AND THE CINCINNATI, NEW ORLEANS AND TEXAS PACIFIC RAILWAY COMPANY

Patrick Hackett made a motion to approve **Municipal Order 2019-5**. Carter Dickerson seconded the motion. All were in favor. **Motion passed.**

Attorney Mike Baker read **MUNICIPAL ORDER 2019-6** AMENDING MUNICIPAL ORDER 2018-13 WITH REGARD TO APPOINTMENTS FOR COUNCIL AND NONELECTED OFFICIALS

Bob Mueller made a motion to approve **Municipal Order 2019-6**. Chad Longbons seconded the motion. All were in favor. **Motion passed.**

Attorney Mike Baker read **MUNICIPAL ORDER 2019-7** APPOINTING GEORGE RIPBERGER AS ZONING ADMINISTRATOR/ PROJECT COORDINATOR FOR THE CITY OF CRESCENT SPRINGS, KENTUCKY

Christie Arlinghaus made a motion to approve **Municipal Order 2019-7**. Patrick Hackett seconded the motion. All were in favor. **Motion passed.**

COMMENTS

Carol McGowan of 2264 Edenderry Drive addressed council. She asked Sgt. Hall if the burglary he reported occurred in an apartment on Anderson Road. Sgt. Hall responded that it did not. She said she was concerned about all the apartments on Anderson Road. Ms. McGowan thanked Mike Daly for answering her questions from the last council meeting. She said she was informed that the plans the City had for the Three Springs Townhomes development matched what was being built. She said that it was her understanding that the greenspace would be in a "C" within the development but she wanted to know where everyone was going to park and how big the greenspace was. This question was not answered since the plans were not readily available.

Ms. McGown asked if the boarded up “Barn” located in the county was going to be torn down. Mayor Hartfiel said that he had received word that the building would be torn down in the next month or two.

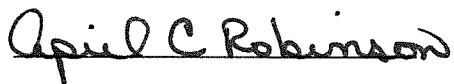
A resident named Joel was also present at the meeting but did not address council.

6/18 Business Breakfast 8am
6/19 Finance Meeting
6/24 Caucus Meeting
7/3 Events & Recreation

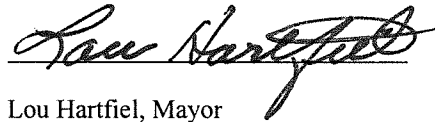
ADJOURNMENT

Patrick Hackett made a motion to adjourn. Vince Albanese seconded the motion. All were in favor. **Motion passed.** The meeting was adjourned at 8:20pm.

ATTESTED BY:



April C. Robinson, Clerk/Treasurer



Lou Hartfiel, Mayor

Approved: July 8, 2019