

City of Crescent Springs
Regular Council Meeting Minutes
May 13, 2019 - 7:00 pm

The regular meeting of the Crescent Springs City Council was called to order by Mayor Lou Hartfiel at 7:00pm. The meeting began with a prayer led by Mayor Hartfiel followed by the pledge of allegiance.

Roll call showed the following council members present – Chad Longbons, Vince Albanese, Christie Arlinghaus, Patrick Hackett and Bob Mueller. Carter Dickerson was absent. Also present were City Clerk April Robinson, City Administrator Mike Daly, City Attorney Mike Baker, and Dewey Krohman of Public Works.

APPROVAL OF MINUTES

Patrick Hackett made a motion to approve the minutes of the **April 8, 2019 Regular Council Meeting**. Vince Albanese seconded the motion. **Motion passed unanimously.**

FIRE AUTHORITY REPORT

The report was distributed to council but the Fire Chief, Jeff Wendt, was not present due to being at a convention in Chicago.

FINANCE REPORT

Matt Zeck discussed the proposals for the 2018-2019 revised and 2019-2020 new budgets. Council members were emailed the budgets prior to the meeting. Both budgets show line by line expenses.

General Fund

Revenues:

- *4101 Real Estate Property Taxes 2019-2020* shows property taxes being figured at the compensating rate as was the case for 2018-2019
- *4200 Insurance Premium taxes* shows the revenues expected for 2019-2020 the same as what was figured for 2018-2019
- *4440 Fed/KY Grants Anticipated* shows the 2018-2019 revised budget with an amount close to the 2018-2019 Original budget. The 2019-2020 budget for this line will be brought down significantly due to the restroom project in the park being almost completed.
- *4650 Loan Proceeds* is the amount for a truck loan received this year. Next year's budget will be zero due to this being a one-time event
- *4696 Reimbursement of Expenses* are funds the City fronts the money for and is then reimbursed. Example: The City is billed by the railroad for use of their property for public parking. A couple businesses in that area pay the City for use of the property and that money is run through City revenues in this line.

- *4732 County Snow Removal* The City has a contract with the county regarding snow removal. There is still a question at this time what the amount for the 2019-2020 will be. (The City and County need to come to a new agreement due to the ownership changes of several roads which were previously plowed)
- *Total Revenues* The original 2018-2019 Budget listed 2.5 million in revenues. The 2018-2019 Revised, 2.8 million, which includes loan proceeds that were not in the original budget. Forecasted for 2019-2020 is 2.5 million.

Expenses:

- *5101 Administration Payroll* A 3% pay increase is figured into the 2019-2020 budget. Payroll for 2019-2020 will go down due to personnel changes.
- *5175 Health & Life Insurance* This insurance will increase as it does every year
- *Total Administrative Office* There are not a lot of changes on the administrative side Christie Arlinghaus asked what the employee's portion of health insurance was. April Robinson answered with 10%.
- *5301 Public Works Full Time Payroll* A 3% pay increase is figured into the 2019-2020 budget. Payroll for 2019-2020 will go down due to personnel changes.
- Full time payroll is going down and part time payroll is going up in the 2019-2020 budget
Christie Arlinghaus asked if the City's payscale was comparable to others. Matt responded that most positions were in line but there were a few positions that were being paid less than others. Christie Arlinghaus asked if the City planned on making changes to the payscale. Mr. Zeck stated that there would be discussions regarding the payscale in the near future.
- *5341 Road Salt* There is a large increase from the revised budget to the new. This is due to making sure when road salt is used the bin can be filled back up.
- *5342 Capital Expenditures* This line is used for various projects such as the Amsterdam sidewalks and the Buttermilk/Collins traffic light reconstruction.
- *5360 Truck Purchase* The new truck was purchased in the 2018-2019 budget and the original budget has been revised to include this. The amount will not be in the new budget hence showing a decrease year over year.
- *5362 Truck Maintenance* There were a number of truck maintenance items in this fiscal year
- *5394 Grant Expense* This line shows the biggest change year over year. Expenses for projects with grant reimbursement are included here. Supplies for projects such as the restroom project are expensed in this line.
- Public Works is forecasted to be down year over year in the proposed budget
- *Safety Services* will go up for 2019-2020 based on how the police contract is written
- *Fire Authority* expenses will go down due to paying for new fire radios out of the 2018-2019 budget
- *Debt Service* This line will go up due to the purchased of a new dump truck. This will be a three year loan.

- *Total Expenses* \$2.5 million was budgeted for 2018-2019. This budget will be amended to show expenses of \$2.4 million. The proposed budget for 2019-2020 will show \$2.4 million in expenses.
- Both the revised 2018-2019 budget and the proposed 2019-2020 budget show a fund growth

Municipal Road Aid

- The 2018-2019 budget shows there more expenses than what were budgeted for. There were projects where the costs exceeded what the city received from Municipal Road Aid.

The first reading of the budget ordinances will take place later in the meeting. Mr. Zeck mentioned there was time before the second reading where budget amounts could be adjusted.

POLICE REPORT

The police report was distributed to council.

- 677 runs to Crescent Springs
 - 25 total crimes
 - 26 collisions
 - 80 citations
 - 117 Courtesy notices
 - 11 larceny
 - 2 auto thefts in Villa Hills – the cars were left unlocked with the key fobs in them
 - 1 arson in Crescent Springs
- Most accidents occurred on Buttermilk Pike followed by Anderson Road
- The new barrier on Buttermilk near Anderson has resulted in a high number of U-turns. This cannot be enforced unless a “No U-Turn” sign were to be installed by the state
- 95% closure rate on crimes
- The K-9 “Oynx” will be out to work tonight. He will also be certified for drug enforcement the third week of June

PUBLIC WORKS REPORT

Dewey Krohman reported the following:

- The department is conducting normal maintenance
- Catch basins are being cleared
- Parts are being ordered for the playground equipment
- The new dump truck has been delivered and is currently outside the building for all to view. In the fall the dealer will come out and set up the computer in the truck for the salt spreader.
- Mike Schill has resigned from the department
- Phil Rachal has been with the City’s Public Works department for 20 years (He was hired May 10, 1999)

CITY ADMINISTRATOR

Mike Daly updated council on Villa Hills Buttermilk/Collins intersection traffic light project. The City will receive an invoice for the approved Crescent Springs contribution of \$20,000.

Villa Hills will be reimbursing the City \$57,242 for the unused portion of Villa Hills budgeted CERS for the police contract for this fiscal year.

Mr. Daly and Mayor Hartfiel will be meeting with Judge Knochelmann and Joe Schriver, County Administrator, on Wednesday, May 15th at 9:15. The meeting is to discuss the Bromley Crescent Springs Road Project and the necessity of Crescent Springs Municipal Order 2016-18 which agrees to pay an additional \$125,000 for phase II.

Mr. Daly will be attending a meeting on May 23rd from 9:30 to 11am regarding an overview Tri-ED on the RISE grant and the Department of Commerce Economic Development Administration i6 Challenge grant and what that means for entrepreneurship and innovation in Northern Kentucky.

MAYOR'S REPORT

Mayor Lou Hartfiel attended the Kenton County Mayors Group meeting. He reported that Boone, Kenton and Campbell County mayors were going to have a combined meeting to discuss the CERS pension issues.

OLD BUSINESS

Attorney Mike Baker conducted the **second reading of ORDINANCE 2019-4**: Vacating lot 1A of section 1 of the Reserve of Meadowood II

Vince Albanese made a motion to approve **Ordinance 2019-4**. Christie Arlinghaus seconded the motion. All were in favor. **Motion passed.**

NEW BUSINESS

Attorney Mike Baker conducted the **first reading of ORDINANCE 2019-5** 2018-2019 Revised Budget

Attorney Mike Baker conducted the **first reading of ORDINANCE 2019-6** 2019-2020 Budget

Attorney Mike Baker read **RESOLUTION 2019-1** Adopting and Approving the Execution of a Municipal Aid Co-op Program contract between the City and the State

Christie Arlinghaus made a motion to approve **Resolution 2019-1**. Patrick Hackett seconded the motion. All were in favor. **Motion passed.**

COMMENTS

Carol McGowan of 2264 Edenderry Drive addressed council. She inquired about the Three Springs Townhomes development. She asked if the area near Anderson road was supposed to be greenspace or a playground. She had believed it were to be a playground and a building has been constructed there. Her next question was if the development was going to be luxury apartments because she felt luxury apartments were not what was being built. Ms. McGowan stated that Anderson Road was already full of apartments.

Mayor Hartfiel responded that Three Springs Townhomes were never supposed to be luxury apartments. Mayor Hartfiel said he was aware of an included playground but would have to check on its proposed location.

Christie Arlinghaus said that she knew of five people who had signed up for the business breakfast next Wednesday. She recommended the city serve a continental breakfast instead of a full scale breakfast due to the low number of attendees.

5/15 Finance Meeting
5/27 Caucus Meeting
6/5 Events & Recreation

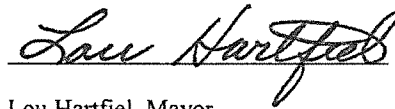
ADJOURNMENT

Patrick Hackett made a motion to adjourn. Vince Albanese seconded the motion. All were in favor. **Motion passed.** The meeting was adjourned at 7:46pm.

ATTESTED BY:



April C. Robinson, Clerk/Treasurer



Lou Hartfiel, Mayor

Approved: June 10, 2019